

# **BROADWELL PARISH COUNCIL**

C/o Copperfields, Colman. Temple Guiting.  
Tel: 01451 850611 Email:broadwellpc@live.co.uk

## **Public notice is given for the Annual Meeting of Broadwell Parish Council to be held on Thursday 9th May 2019 in Broadwell Village Hall at 7.30pm**

### **To all Members of the Council:**

You are hereby summoned to the Annual meeting of Broadwell Parish Council to be held in the Village Hall on Thursday 9th May 2019 at 7.30pm for the purpose of transacting the following business:

*Public are welcome to attend and may address the council at agenda item 14, after the statutory Annual Meeting business that the Council will transact first.*

R.Waller

Clerk to Council

### **AGENDA**

2<sup>nd</sup> May 2019

1. To elect the Chairman of the Council for 2019/20 and to receive the Declaration of Acceptance of Office. (The current chairman will preside for these proceedings)
2. To elect a Vice Chair and to receive the Declaration of Acceptance of Office
3. To receive and consider apologies for absence
4. To approve the minutes of the Parish Council meeting held on the 4th April
5. To receive Clerk's report in relation to minutes
6. To co-opt Councillors ( 2 seats vacant)
7. To allocate councillor responsibilities in respect of: Highways; Newsletter; Trees; Finance.
8. To appoint representatives or nominees to outside/partnership bodies: Broadwell Charities, Fete, Village Hall
9. To confirm that the Parish Council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and meets the exemption criteria .
10. To review and decide if any changes are needed to the following Policies:
  - a) Standing Orders
  - b) Code of Conduct
  - c) Financial regulations
  - d) Complaints Policy
  - e) Health and Safety Policy
  - f) Risk Management Scheme
  - g) Parish Council's Asset register
  - h) To consider if any other council documents require consideration, as advised by the Clerk
11. To confirm Current Clerk will remain on SCP 21 (new SCP 11)
12. To review the Council's Insurance Policy Cover is adequate and to approve provider for the forthcoming year.
13. To consider if this council is eligible and wishes to adopt the General Power of Competence
14. To receive comments and concerns from members of the public
15. To receive reports from District and County Councillors
16. To provide an update to outstanding Highway matters, including trees and PROW

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17. To approve the Annual Government Statement (Section 1 of AGAR) 2018/19
18. Finance – to discuss and approve the following:
  - a) Annual Accounts for year ending 31<sup>st</sup> March 2019
  - b) To Approve Payments and note receipts inc.: i) ROSPA: £80  
ii) To note CDC: Precept 1<sup>st</sup> instalment payment of £4762
19. To note the Internal Auditors report and recommendations
20. To consider and approve Accounting Statement (Section 2 of AGAR)
21. Planning: To consider: NONE  
For noting: 19/00855/FUL | Erection of single storey rear extension. New door and window openings on the rear elevation. Replacement windows and roof lights | Millham Cottage Chapel Street Broadwell Moreton-In-Marsh Gloucestershire GL56 0TW : Application Permit
22. To receive annual report from ROSPA on playground area and note any actions required
23. To note any correspondence received and decide actions, if any.
24. To confirm the next meeting dates of Broadwell Parish Council: Thursday 6th June ,Thursday 4<sup>th</sup> July and 5<sup>th</sup> September 2019
25. Closed item: Clerk vacancy update